**CONTRA COSTA COLLEGE**

 **PRE/CO-REQUISITE/ADVISORY VALIDATION FORM**

**[Use one validation form per pre/co-requisite, advisory except when Pre/Co-requisites are linked by “or” statements]**

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| Course Number and Title: | **MEDIC 233: Health Navigator II** |
| Pre/**Co**-**requisite**/Advisory to be validated: | BOT210A: Keyboard Skills through Word Processing |

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| ***Content review*** is required for any prerequisite, co-requisite, or advisory to determine whether students who do not meet the specified standard are highly unlikely to receive a satisfactory grade in the course [Title 5, Section 55201 (b) (1]. This validation is separate from course approval. Additional scrutiny may be required, depending on the type of pre/co-requisite.  |

**Directions:** Circle, *or highlight* one of the following and attach required justification AND content review documentation.

1. This course has no course pre/co-requisites or advisories.
2. The listed pre/co-requisite is advisory only.
3. This is a lab course. The primary course, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, will have the validation evidence.
4. This pre/co-requisite is required in order to make the course acceptable for transfer by the UC or CSU systems. Attach documentation (catalog descriptions) from three or more UC/CSU campuses.

1. This course is part of a sequence of courses within and/or across disciplines. Attach a copy of the course outline that includes a list of the specific skills and knowledge that the student must possess to be ready to take the course.
2. The prerequisite is required for enrollment in a program.

Program name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program prerequisite(s) must be approved as provided for at least one required course in the program, of which this is one. Attach copy of course outline specifying skills and/or knowledge that student must possess.

1. This prerequisite is required for the health or safety of the students in the course; students who lack this prerequisite might endanger themselves or other students. Attach a copy of the course outline that specifically lists what the student must possess before entering the course.

1. This pre/co-requisite is required by law or government regulation. Attach a copy of pertinent law or regulation.

1. This pre/co-requisite is one of recency or another measure of readiness. Attach both a copy of the course outline listing the specific skills student must possess AND data gathered as directed by the District Model Policy.

1. This prerequisite involves a limitation on enrollment. This includes auditions for performance courses, honors courses or sections, and blocks of courses or sections created to set up a cohort of students (such as PACE). Attach documentation as directed by pertinent sections of the District Model Policy.

\*\*\* **NOTE:** *In addition to rigorous content review,* an instructor may request a study of the empirical relationship between a prerequisite course (or placement tool) and subsequent student performance in the targeted course. The rigor of content review will be established on a college-wide basis in conjunction with District research requirements.

**CONTENT REVIEW MATRIX**

**FOR EVALUATING PRE/CO-REQUISITES/ADVISORIES**

***Pre/Co-requisites must have established challenge policies***

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| Course Number: | MEDIC 233 |
| Course Title: | Health Navigator II |
| Pre-requisite: |  |
| Co-requisite: | BOT210A: Keyboard Skills through Word Processing |
| Advisory: |  |

|  |  |
| --- | --- |
| Pre/Co-requisite Challenge Policy: | Completion of an equivalent course or challenge exam with a ‘C’ or better. |

List skills/body of knowledge developed of course being reviewed: (APPLICABLE Course CONTENT)

|  |  |
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| 1. | Promoting community health. |
| 2. | Diagnosing community health. |
| 3. | Community health outreach. |
| 4. | Facilitating groups and community health education trainings. |
| 5. | Organizing and advocating for public health equity. |

List exit skills of proposed pre/co-requisite: (APPLICABLE Course OBJECTIVES of pre/co-req./advisory)

|  |  |
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| 1. | The keyboard |
| 2. | Beginning Basic Operating System |
| 3. | Beginning Word Processing |
| 4. | Internet |
| 5. | Skill Development |

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|  Exit skills of proposed pre/co-req./advisory |
| Skills/body of knowledge of course being reviewed |  | 1. | 2. | 3. | 4. | 5. |  |  |  |  |  |
| 1. |  |  |  |  |  |  |  |  |  |  |
| 2. | x | x | x | x | x |  |  |  |  |  |
| 3. | x |  | x |  | x |  |  |  |  |  |
| 4. | x |  | x |  | x |  |  |  |  |  |
| 5. | x | x | x | x | x |  |  |  |  |  |

**Or, list conclusions below regarding the necessity and appropriateness of the proposed pre-requisite, co-requisite, or advisory.**

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*Revised form 01/14*